

**The University of Oregon School of Law
William Knight Law Center**



Reciprocity Policy

The University of Oregon School of Law offers its Career Center to students and graduates of other member NALP (National Association for Law Placement) schools on the following basis:

1. Our facilities are available to students and graduates from ABA accredited law schools that offer our students and graduates the same privileges. We do not limit the number of referrals from a single school except in the case of a school that permits reciprocity only on a one-to-one basis; in that situation, we will limit the number of referrals in like manner.
2. We must receive a written request for reciprocity with the student's name, address, phone number and graduation year of the student or graduate prior to the first visit. Walk-in requests will not be granted. Reciprocity will be granted for a three-month period from the date of the original request, and may be extended for an additional three-month period upon request. We require students and graduates to sign in on the reciprocity sign-in sheet each visit.
3. Our services and facilities are not available to students and graduates from other law schools from August 1st through November 1st. Online access to job postings will be available during this period only if the Career Center receives a letter from your school that specifically states that your school is willing to offer online access to a comparable searchable jobs database to an Oregon Law student or graduate during the same fall black-out period. A copy of your school's policy must be attached to that letter. We are happy to accommodate students and graduates from other law schools, but we do not have time during this period to conduct research for each request.
4. The following services are available through reciprocity: online access to job postings only to students/alumni of schools with comparable services; in-office review of job postings and all materials in the Resource Library (not available for check-out). Our bi-monthly graduate newsletter is available by mail to graduates of other law schools for an annual fee of \$10.00; online access is available only through the BYU job bank. The password for BYU's job bank must be obtained through the student/graduate's own law school Career Center office.
5. The following services are NOT available to students and graduates of other schools: career counseling, resume/cover letter review, check-out of resource materials, use of office equipment, and participation in on-campus interviews or resume collection.
6. When responding to notices found through our office, we request that you state in your cover letters to employers that you obtained the listing through our office.
7. The Career Center office reserves the right to deny reciprocity to individuals who misuse our facilities or fail to comply with reciprocity policies.

Requests for reciprocity should be sent to:

Center for Career Planning and Professional Development
University of Oregon School of Law
William W. Knight Law Center
1515 Agate Street
Eugene, OR 97403
Telephone: 541/346-3847; Fax: 541/346-3584
lawjobs.uoregon.edu